



**Dane County Department of Human Services
Division of Adult Community Services**

Director – Lynn Green
Division Administrator – Todd Campbell

CCS Coordination Committee Minutes

Madison Central Library, 1st Floor Conference Room

November 14, 2018

12:00-1:30 p.m.

Present (members): Gala Gardner, Dorothy Hawkins, David Kuehne, Linda Kustka, Anna Moffit, Peggy Spiewak, David Weber, Julie Meister (chair)

Absent (members): Mary Bixby, Valerie Henderson, Renee Sutkay, Lindsay Wallace

Present (Non-Members): Jenna Ramaker, Holly Rasmussen, Cedric Walker

1. Public comment time (5 min/speaker up to 15 minutes)

None

2. Comments about, or corrections to, 9/19/18 minutes.

Gala Gardner motioned to approve the minutes, Linda Kustka 2nd, minutes approved.

3. Guest speaker, Torrie Kopp Mueller, Homeless Services Consortium.

Presentation delayed to future meeting.

4. Progress update (as of 11/14/18)

- a. CCS enrollment update (923, up 56 since 9/30/18)

- i. Adults = 674 (+34 from 9/30/18)

- ii. Youth = 249 (+ 22 from 9/30/18)

- iii. Discharges = 277 total since program began (+18 since 9/30/18)

Julie gave an update on numbers. Julie discussed discharges and that some of them were positive – one of the clients graduated from college and moved to take a new job.

5. Provider Survey Results (Jenna)

Jenna Ramaker presented the results from the CCS Provider Survey and fielded questions.

6. CCS data review (Jenna)

- a. Housing arrangements for CCS participants

- b. Employment status of CCS participants

- c. Length of time enrolled in CCS

- d. Diagnosis review of discharges

Data was reviewed with committee based on Consumer Status Data collected every six months.

7. Topics for next meeting:

Julie Meister said she will update CCS plan and QA/QI plan topics and issues to bring to CCS Coordination Committee in January for review.

Julie commented that we are in process of hiring a new bilingual intake worker and will be hiring another CCS QA Specialist.

Julie asked for 2019 plan topics.

Julie commented that the next meeting in January.

8. Completion of timesheets.

Next Meeting: **1/15/18, 12:00-1:30pm at Madison Central Library, 1st Floor Conference Room**